



Human Resources

DATE POSTED: November 18, 2005

REQ. # 05-292

**NOTICE OF JOB OPENING
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from 11-18-2005 TO 11-28-2005, but will remain open until filled.

DEPARTMENT/DIVISION
PUBLIC WORKS - CODE COMPLIANCE

POSITION AVAILABLE
CIVIL ENGINEER/ PLANS EXAMINER

OF OPENINGS
1

STARTING SALARY
\$49,403.74 / year

COMMENTS

VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

JOB CODE: 798
PAY GRADE: 24
SALARY: \$49,403.74 - \$78,754.62
CIVIL ENGINEER/BLDG. PLANS EXAMINER

MAJOR FUNCTION: Responsible technical and administrative engineering work. Provide administrative and technical support to the Code Compliance Manager/Building Official.

KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:

Knowledge: Knowledge of modern techniques, methods, practices and procedures of Civil Engineering and the Florida Building Code. Knowledge of the practices and procedures used in the development and construction of roads, streets and building structures. Knowledge of office management, principles and practices. Knowledge of contract administration and project management.

Abilities: Ability to evaluate a diverse array of engineering and related problems. Ability to establish and maintain effective working relationships with consultants, the general public, employees and officials. Ability to express oneself clearly and concisely, orally and in writing. Ability to supervise, plan, review and evaluate technical engineering projects, designs and specifications.

ESSENTIAL JOB FUNCTION: Assists in the supervising of personnel and in coordinating the activities of the Plans Examiners. Reviews and inspects the paving and drainage for developments, etc. Acts as Senior Plans Examiners. Reviews and inspects the paving and drainage for developments, etc. Acts as Senior Plans Examiner on plan review activities. Advises Code Compliance Manager/Building Official on various projects. Performs related work as requested or assigned.

ESSENTIAL PHYSICAL SKILLS: Occasional walking and standing. Ability to occasionally lift 30 pounds. Ability to communicate concisely orally and in writing. Good hand/eye coordination.

ENVIRONMENTAL CONDITION REQUIREMENTS: Occasional work outside with the majority of work inside the office.

ENVIRONMENTAL PHYSICAL SKILLS: Ability to tolerate variable weather conditions on occasion.

WORK HAZARDS: Occasional field work may require mobility skills over variable terrain. Possible vision dysfunction due to heavy computer work. Occasional traffic and heavy equipment.

EDUCATION: Graduation from an accredited four year college or university with a degree in engineering.

EXPERIENCE: Four years experience in the field or public works, engineering, and construction trades preferable including experience in administering public works or storm water review.

LICENSE, CERTIFICATION, OR REGISTRATION: Must be a Registered Engineer (or registered within six months) in the State of Florida. Must obtain a Provisional Structural Plans Examiner license within 90 days and obtain a Standard Plans Examiner license within one year of approval from DBPR. Florida driver's license and a good driving record are required.